



MEMORANDUM

TO: Kabetogama Town Board Members

FROM: Sara Lindberg & Colin Marcusen
Project Engineers

DATE: January 2, 2014

RE: Puck's Point SSD Engineering Updates
SEH No. KABET 119468 14

This memo shall serve to provide you with updates on the PPSSD engineering items for the regular meeting on January 7, 2014.

Schedule:

Discussion:

Schedule has not changed since reported last meeting. Soils information was received last week and mound design has been started. The plans and specifications are 75% complete and are anticipated to be submitted to MPCA by the middle to end of January.

Easement Acquisition:

Discussion:

SEH and the Township will work with the DNR on land acquisition and easements to construct the mounds in the near future, after the plans and specifications have been submitted to MPCA.

PFA, Small Communities Program

Discussion:

A list of action items was sent to SEH and the Township by Nancy Johnson of the PFA. The list was updated 11/26/13 to show that the financial plan has been completed by Scott Harder and submitted to PFA. Items of note or that can/should be addressed now include:

- PFA will need a copy of the proceedings organizing the Sanitary District. Email from Christopher Virta indicates this is in progress and electronic copies will be sent directly to Colin, SEH. **Does this document include signatures from each member of the district agreeing to join?**

IRRRB Grant Reimbursement:

Discussion:

As shown in the attached IRRRB reimbursement request letter.

Recommendations:

Review and approve Town Treasurer to submit IRRRB Grant Reimbursement Request #12.

If you have any questions regarding these items, please do not hesitate to contact either of us.

Sara Lindberg
218.360.0463
slindberg@sehinc.com

Colin Marcusen
320.229.4359
cmarcusen@sehinc.com

Cc: Mary Manninen, Township Clerk and Jill Kiner, Township Treasurer
Enc: IRRRB Grant Reimbursement Request #12.