



## MEMORANDUM

TO: Kabetogama Town Board Members

FROM: Sara Christenson & Colin Marcusen  
Project Engineers

DATE: February 2, 2016

RE: Puck's Point SSD Engineering Updates  
SEH No. KABET 119468 14

This memo shall serve to provide you with updates on the PPSSD engineering items for the Township meeting on February 2, 2016.

### **Project Contracts Status:**

- Collection System Contract (USA) has been reviewed by Township's attorney and everything is in order. Contract has been sent to the Township for signature – please sign the signature page (pg 6) of the agreement and return to SEH
- Pretreatment System Contract (Wexco/Septic Check) has been reviewed by Township's attorney and everything is in order. Contract has been sent to the Township for signature – please sign the signature page (pg 6) of the agreement and return to SEH
- Dispersal System Contract (Vitta's) had an issue with list of entities included on the Umbrella policy. Vitta's submitted revised policy on 2/1/16. Attorney reviewed and approved. Hard copy of contracts sent to the Township today (2/2/16). Please sign the signature page (pg 6) of the agreement and return to SEH.

### **Project Schedule:**

- USA and Vitta's would like to begin work soon.
  - Would be nice to start work before resorts open and people come back to cabins
  - Vitta's would like to avoid "Long-eared bats" tree clearing avoidance dates – be done by March 31
  - USA would like to begin collection system work
  - Starting early requires DNR land lease execution and project funding finalization.
  - SEH did not anticipate having an inspector on site until spring. Time to check in on contractors during winter months may add more construction administration cost.

### **Project Financial Plan:**

- Scott Harder working on final draft and should have complete by the end of the week.

### **Easements:**

- Township's attorney reviewing examples of blanket temporary construction easements

### **DNR Land Lease:**

- Township's attorney has contacted DNR, but has not gotten a response.

**DNR Capital Payment:**

- SEH has been in contact with Scott Kelling (NE Region Manager for DNR Parks and Trails). He would like to see the final monthly costs before committing to a schedule for payment of capital and O & M costs. Scott reminded SEH that there was no fiscal note attached to the legislation regarding Puck's Point.
- There is a possibility that an appropriation could be made during this legislative session. Gary Cerkvenik will be looking into this.

**Preconstruction Meeting Schedule and Location:**

- Email sent to contractors to schedule date for meeting. Possible dates:
  - Feb 18
  - Feb 26
  - March 1 – Township meeting in the evening
  - March 3
  - March 11
- Location of meeting – Township Hall or SEH office in Grand Rapids or Virginia

**SEH Construction Administration Contract:**

- Contract for engineering services related to Construction Administration is attached. A portion of the work described in the contract has already begun. Contract amount is the same as that listed in the Sources and Uses and Financial Analysis, so monthly costs will not be affected by agreeing to the contract.

Cc: Mary Manninen, Township Clerk

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