



MEMORANDUM

TO: Kabetogama Town Board Members

FROM: Sara Lindberg & Colin Marcusen
Project Engineers

DATE: June 4, 2013

RE: Puck's Point SSD Engineering Updates
SEH No. KABET 119468 14

This memo shall serve to provide you with updates on the PPSSD engineering items for the regular meeting on June 4, 2013.

Transition of Consultant Staff

Discussion:

Sara Lindberg is your new SEH client service manager. Julie has accepted the Grand Rapids City Engineer position. Julie will continue to mentor Sara on the PPSSD endeavors throughout the remainder of this year to ensure the transition is a seamless one. All other SEH teams remain the same, with Mike Larson and Gary Cerkvenik serving as the funding representatives and Colin Marcusen serving as the technical engineer.

Funding

Discussion:

Kabetogama will see some of the good news with the legislative bill that passed to restructure the Small Communities Wastewater Treatment Program (see attached law). In particular, the two areas of language in the law that apply to the Puck's Point project are Section 5, Subd.2, (c) and Section 6, Subd.5 (d).

In summary, the PFA program will consider 1.4% of the Median Household Income (MHI) to be an estimated average residential wastewater cost. In Kabetogama, where the MHI is approximately \$45,000, the estimate average sewer bill, as determined in the new legislation, would calculate to be about \$52 per month. The PFA would then provide a grant of up to 80% of the gap between the cost of providing the utility and the calculated estimated average amount.

This new legislation information will now be provided to the Project's financial advisor, Scott Harder, who will prepare the new funding and rate structure analysis for the Town Board.

Recommendations:

Approve submittal of new legislative laws to Scott Harder and request that he recalculate the rate structure for the town board according to them.

IRR Grant Reimbursement:

Discussion:

As shown in the attached IRRRB reimbursement request letter.

Recommendations:

Review and approve Town Treasurer to submit IRRRB grant reimbursement request #7.

Please feel free to contact me at 218.360.0463 with any questions or concerns.

Cc: Mary Manninen, Township Clerk and Jill Kiner, Township Treasurer
Enc: IRRRB Grant Reimbursement Request #7
Minnesota Session Laws