

VNP Clean Water Joint Powers Board Meeting

October 21, 2020

10:00 a.m.

VNP Headquarters – International Falls

AGENDA

1. Welcome and Introductions
2. Public comments
3. Approve minutes of the September 16, 2020 JPB meeting
4. Comprehensive Plan Update
5. S.E.H./Advisory Board Representative Updates
 - A. Ash River
 - B. Kabetogama
 - C. Crane Lake
 - D. Koochiching
 - F. VNP
 - F. DNR
 - G. MPCA
6. Project Funding
7. Pay Invoices
8. Other Business
9. Next meeting date
10. Adjourn meeting

VNP CLEAN WATER JOINT POWERS BOARD MEETING
16 September 15, 2020

The monthly meeting of the VNP Clean Water Powers Board was held on September 16, 2020 at the Kabetogama Community Center. The meeting was called to order at 10:00 by Chairman Pavleck. Board members also present were Commissioners McDonald, Nelson, and McBride. There were no public comments and all attendees introduced themselves.

A motion was made by Commissioner Nelson and supported by Commissioner McBride to approve the August 19, 2020 minutes. All voted in favor.

The Comprehensive Plan update is ongoing. There is an electronic copy being compiled. Anticipate a draft copy for the JPB in November and estimate that it will be completed in the late January timeframe.

Ash River. S.E.H. submitted the work plan and schedule to the MPCA on September 11th. The land swap meeting is scheduled for December.

Kabetogama. Work is ongoing to collect information on land owner sewer status. S.E.H. is collecting information for the Comprehensive Plan.

Crane Lake. There was an extensive discussion regarding the proposed annexation of Kicker Blvd. into the CLWSD. The property owners have numerous questions and concerns about the initiative. Rob provided an update on the public meeting and that the CLWSD is tabling the resolution until some of the issues are worked out. The key issue is the need for the annexation. Gary Cerkenik provided an overview on how the state is funding clean water projects. Commissioner Nelson made a motion for the JPB to develop a mission statement and that the CLWSD should continue the annexation process. Commissioner McBride supported and all voted in favor. The district anticipates 5 new installations for the 2020 season. Work continues on the treatment plant updates.

Island View. The final punch list items are continuing to be worked through. The 5% retainage is being held until the contracts are fully complete.

DNR. Land exchange on track for the December meeting.

MPCA. S.E.H. to get MPCA to attend the next JPB meeting.

VNP. Nothing to report.

A project funding overview was provided by the Costin Group. The key will be the state bonding bill which still has a chance to get approved. The final amount around \$1.4 million. There was a motion by Commissioner McDonald to pay the July and August Costin Group and S.E.H. invoices. It was supported by Commissioner Nelson and all voted in favor.

The next planned meeting is scheduled for October 21st at 1000 at the VNP Head Quarters. A motion was made by Commissioner McDonald and supported by Commissioner Nelson to adjourn the meeting. All voted in favor. The meeting adjourned at 11:31.

Submitted by: Rob Scott, secretary



MEMORANDUM

TO: Voyageur's National Park Clean Water Joint Powers Board (VNPCWJPB)

FROM: Jason J. Chopp, PE

DATE: October 21, 2020

RE: VNPCWJPB Update
Koochiching and St. Louis Counties, Minnesota
STLES 156438

Board Meetings

The last meeting was a virtual meeting held on September 16, 2020

Action Requested: Minutes for Approval

Comprehensive Plan Update

Progress continues for the plan development. Draft future services area maps have been developed for all districts. SEH has the St. Louis County existing septic data but still needs existing septic data from Koochiching County for the future service areas.

Ash River

Sanitary Sewer District Meeting was held on September 29, 2020 to update members on the status of the project. Mia Thibideau, Fryberger Law Firm, attended the meeting as well and several legal decisions were made in order to keep the project moving forward:

- Board agreed to have Fryberger begin to prepare blanket easements for each property such that soil borings can be done to look for presence of rock, which will aide in design of the collection system.
- For the easement process, the Board agreed to proceed with Owner's and Encumbrances Reports on each property to establish Title Commitments.
- Board agreed that Fryberger should attempt to obtain consent from the lenders through which the mortgage is established for each property.

The board also discussed the archaeological review process and preliminary EDU assignments for future ordinance preparation.

On October 15, Colin received a draft work plan and budget for the entirety of the future legacy funds grants - \$450,000 for FY 2020 and \$430,000 for FY 2021. Colin made some edits and returned the budget and work plan, on the 15th, to MPCA for processing. The grant dollars are scheduled to be used through June 2024.

Action Requested: None

Kabetogama

Phase II

No updates

SEH did confirm with John regarding the service areas so they could be included in the Comp. Plan Update.

Action Requested: None

Crane Lake Water & Sanitary District

The district recently received a evaluation report from SEH for needed improvements at the WWTP. The District continues with the annexation process of Kicker Blvd. An email regarding question from Kicker Blvd residents is included for discussion.

Action Requested: None

Island View Sanitary Sewer Expansion.

No updates.

All 3 contracts continue to inch closer to final completion. Contract retainage (5%) is currently still being held.

Action Requested: None

Advisory Board Representative Updates

- Voyageurs National Park
- MN Department of Natural Resources
- Minnesota Pollution Control Agency

If you have any questions regarding these items, please do not hesitate to contact any of us.

Jason Chopp	Colin Marcusen	Mike Larson	Gary Cerkenik
218.305.4733	320.229.4359	218.305.4722	218.741.0139
jchopp@sehinc.com	cmarcusen@sehinc.com	mlarson@sehinc.com	gcerk@me.com

Cc: VNPCWJPB Advisory Committee, Koochiching and St. Louis County Environmental Services staff, Project Area residents (upon request)

Att: SEH Invoice, The Costin Group Invoice

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